

**WAKE COUNTY FIRE COMMISSION
WORK SESSION
MINUTES**

Thursday, October 26, 2000

***(Adopted 11/16/2000 as information attachment to
11/16/2000 Minutes)***

The Wake County Fire Commission held a Work Session meeting on Thursday, October 26, 2000, at 4:30 p.m. at Fairview Fire Department, Station 1, 4501 Ten-Ten Road, Apex, North Carolina.

Members Present: Tony Chiotakis, West Region/Alternate
Ray Echevarria, Director-Fire/Rescue Division
Ned Perry, Citizen/Consumer
Donald Pierce, South Region/Alternate
Tom Vaughan, East Region/Primary

Members Absent: Cloyce Anders, External Facilitator*
Yevonne Brannon, Wake County Commissioner
Darrin Holt, West Region/Primary
Phil Mitchell, South Region/Primary
Jimmy Nobles, Citizen/Consumer
Blaine Parks, Citizen/Consumer (Alternate)
Sidney Perry, President of Fireman's Association*
Rodney Privette, East Region/Alternate
A.C. Rich, North Region/Primary
Ron Roof, North Region/Alternate
Charles Sannipoli, Citizen/Consumer
Buddy Scarboro, Wendell Town Representative
Nancy Schwarm, Citizen/Consumer
Bonnie Woodruff, Citizen/Consumer*

Staff Present: John Rukavina, Public Safety Director
Chris Perry, Chief Deputy Fire Marshal
Charles Ottaway, Public Safety Shift Supervisor
Sherry Scoggins, Executive Secretary

Ray Echevarria called the meeting to order at 4:30 p.m.

Since this was a Work Session and not a regular meeting, a quorum was not necessary.

Ray distributed the following handouts for discussion at the Work Session:

- Packet of CIP requests from each county fire department
- CIP Assessment Criteria for Proposed Fire Facility Capital Improvements – Capital Improvement Worksheet
- Guidelines for Applying CIP Assessment Criteria

Ray went over the Guidelines for Applying CIP Assessment Criteria. Emphasized this criteria is for **FY 2000-2001** projects, and the process is meant to rank all projects.

After group discussion, the criteria list was amended to:

1. Extending Services
 - a) District Factors
2. Eliminating Hazards
 - a) Fire and Building Code Violations
3. Effectiveness
 - a) Impact on Level of Service
 - b) Efficient Location
4. Efficiency
 - a) Co-Location

After group discussion, the guideline for Co-location was amended to:

Points in this category are received when there is an immediate need and EMS will be in the building when the facility opens, and thus share construction costs. Due to differing distribution requirements for EMS resources, Wake County EMS will determine need and opportunity for co-location.

The group also came to a consensus to have two lists:

- Building List
- Apparatus List

Ray stated that he would like to have all projects prioritized and lists prepared by the January Fire Commission meeting. We would begin work on the prioritization at the November 16, 2000, Fire Commission meeting. Those present, agreed on the criteria to be used at the next Fire Commission meeting. Will also need to discuss the criteria for FY 2001-2002. Would like to have an Apparatus replacement schedule for future CIP requests.

Thermal Imaging Cameras are under \$25,000 and are not capital improvement items. Chief Chiotakis suggested possibly doing an RFP on a special state contract. If this can be done as a County package deal, could have significant savings.

The meeting site for the next regularly scheduled Wake County Fire Commission will be at Fairview Fire Department, Station #1, on Thursday, November 16, 2000, at 4:30 PM.