

**WAKE COUNTY FIRE COMMISSION  
SPECIAL CALLED MEETING – BUDGET  
RECOMMENDATIONS  
Wednesday, April 23, 2003  
*ADOPTED Minutes***

*(Audio Replays of the meeting are available upon request)*

A special called meeting of the Wake County Fire Commission was held on Wednesday, April 23, 2003, 6:00 PM in the EMS Training Classroom located at lower level of the Wake County Commons Building, Cary Drive, Raleigh, North Carolina. Ms. Cathy Lohr presided as Facilitator and called the meeting to order.

**CALL MEETING TO ORDER**

The following members were present: Chief Tony Chiotakis, Commissioner Phil Jeffreys, Chief Paul Dunwell, Ms. Cathy Lohr, Chief Tony Mauldin, Mr. Billy Myrick, Mr. Dewey Poole, Captain David Price, Chief A.C. Rich, Chief Ron Roof, and Chief Tom Vaughn.

Members absent were: Mr. Cloyce Anders, Mr. Jeff Frazier, Chief Rodney Privette, Mr. Buddy Scarboro, and Ms. Ann Suggs.

**DISCUSSION OF FY 04 FIRE DEPARTMENT BUDGET RECOMMENDATIONS**

Ms. Cathy Lohr introduced Budget & Management Director Raymond Boutwell. Mr. Boutwell provided presentation on FY 04 fire department budget recommendations. Mr. Boutwell highlighted the following items for further review and analysis:

- Look at existing budget codes to see if any improvements can be made.
- Standardize certain costs when feasible.
- Analyze further what equipment is necessary.
- Review further sharing of certain types of equipment.
- Look at bonding costs.
- Review group buying of certain types of equipment.
- Fire departments should inform Budget Office when making adjustments to line item amounts.

- Review frequencies and costs of firefighter physical evaluations and examinations.
- Would like to get a Budget to Actual statement in annual audits.

Upon motion of Dewey Poole, seconded by Chief Vaughn, unanimously voted to agree with Budget Office FY 04 budget recommendations subject to minor changes to recommendations.

### OTHER BUSINESS

Chief Tony Chiotakis informed the Fire Commission he is new Assistant Manager for the Town of Morrisville and Mike Chambers is new Town of Morrisville Fire Chief.

**Fire Commission adjourned meeting.**