

WAKE COUNTY FIRE COMMISSION
Thursday, March 18, 2004
ADOPTED Minutes

(Audio Replays of the meeting are available upon request)

A regular meeting of the Wake County Fire Commission was held on Thursday, March 18, 2004, 7:00 PM at Garner Fire Station #1, 503 West Main Street, Garner, North Carolina. Mr. Cloyce Anders presided as Facilitator and called the meeting to order.

CALL MEETING TO ORDER

The following members were present: Chief Mike Chambers, Chief Paul Dunwell, Mr. Jeff Frazier, Chief Scottie Harris, Commissioner Harold Webb, Chief Tony Mauldin, Mr. Vernon Malone, Mr. Billy Myrick, Chief Rodney Privette, Chief Mike Cooper, Chief Chris Wilson, and Chief Scott McCollum.

Members absent were: Ms. Ann Suggs, Mr. Lucius Jones, and Chief Vaughn.

APPROVAL OF MINUTES

Upon motion of Mr. Billy Myrick, seconded by Mr. Jeff Frazier, the Fire Commission unanimously approved the minutes of the January 22, 2004, regular meeting.

UPDATE ON CAD TRANSITION

Raymond Echevarria introduced Mr. Bill Scanlon, Wake County Project Manager. Mr. Scanlon discussed the process to address remaining questions related to the CAD transition and his role in that process.

BUDGET / FIRE TAX FINANCIAL REPORT

Mr. Ben Canada, Wake County Budget and Management Analyst, provided a report on the status of the FY 2005 fire budget process. Due to the work done on the

budget process, Mr. Canada did not have a fund balance report. The Fire Commission will have a special called meeting to review the recommended FY 05 fire budget. The special called meeting will be held on Thursday, April 15, 2004, 6:30 PM, at the Wake EMS Training Facility.

UNFINISHED BUSINESS

HEERY REPORT – CIP PRIORITIZATION

Ray Echevarria provided an update on the HEERY project. No action needed.

COMPENSATION STUDY

Captain David Price of the Bay Leaf Fire Department provided an update on implementation of the compensation study recommendations. Captain Price reviewed the March 18, 2004, memorandum from the Fire Compensation Study Team to the Fire Commission. The study team will further review the issue of providing benefits for part-time employees when a part-time employee works in excess of 30 hours in a week.

OPEN BURNING

Raymond Echevarria provided an update on development of open burning rules, regulations and permitting system. The following issues were identified for follow up:

- Is a definition for nuisance needed?
- How will the County's ordinance impact the ETJ's of municipalities already exercising open control of open burning?
- Can the hours permitted for burning be extended?

COMMUNAL PROPERTY USE STANDARD OPERATING GUIDELINE

Raymond Echevarria reviewed Wake County Public Safety Standard Operating Procedure 310, Use of Communal Property Items Within Wake County Public Safety. The following issues were identified for further review:

- Section 3.e.ii. Can language be added to distinguish between damage caused by other than normal wear and tear or by conditions beyond the control of the user, from damage caused by misuse or negligence?

- Section 4. This section appears to be incorrectly titled. The section is titled – Liability, but addresses equipment damage issues and not liability issues.
- Section 5.a. This section states that the Emergency Management Staff Duty Officer will deliver the requested equipment. Need to verify this will occur.

NEW BUSINESS

FIRE RESCUE FY 05 BUDGET REQUEST EXPANSION ITEMS

Raymond Echevarria reviewed the budget expansion items requested by the Fire/Rescue Division for FY 05.

COMMITTEE REPORTS

800 MHZ/CAD COMMITTEE

Chris Perry provided an update on the 800 MHAZ/CAD committee.

BUDGET COMMITTEE

Ben Canada provided budget committee report during budget report.

OTHER BUSINESS

Chief Scottie Harris mentioned an item related to emergency communications. Chief Harris asked if a dispatcher can be dedicated to the county fire channel.

Chief Tony Mauldin introduced an issue regarding municipal representation on the Fire Commission. Chief Mauldin motioned for the Fire Commission to recommend to the Wake County Board of Commissioners for the Commissioners to include one municipal representative on the Fire Commission. Chief Mike Chambers seconded the motion. The motion passed unanimously.

Mr. Billy Myrick introduced an issue regarding the purchase of fire apparatus. Mr. Myrick motioned for the Fire Commission to appoint a committee to find out where,

how, why of fire apparatus purchasing and to push the program along. After discussion, the motion was withdrawn. Ben Canada informed the Fire Commission county staff will bring the following information to the special called meeting:

- How many fire trucks are more than 20 years old.
- How much capital money is available.

County staff will provide additional information at the May meeting.

Mr. Cloyce Anders informed the Fire Commission that when establishing special teams, do not set the teams up in a vacuum and do not set up stand alone teams.

PUBLIC COMMENTS

None.

ADJOURNMENT

The Fire Commission will have a special called meeting on Thursday, April 15, 2004, to receive the recommended FY 05 fire budget. The next regular meeting of the Wake County Fire Commission is scheduled for Thursday, May 20, 2004, at 7:00 PM.