

WAKE COUNTY FIRE COMMISSION
Thursday, September 16, 2004
ADOPTED Minutes

(Audio Replays of the meeting are available upon request)

A regular meeting of the Wake County Fire Commission was held on Thursday, September 16, 2004, 7:00 PM in the EMS Training Classroom located at lower level of the Wake County Commons Building, Cary Drive, Raleigh, North Carolina. Raymond L. Echevarria presided as Facilitator and called the meeting to order.

CALL MEETING TO ORDER

The following members were present: Chief Mike Chambers, Chief Paul Dunwell, Chief Scottie Harris, Chief Tony Mauldin, Mr. Vernon Malone, Mr. Billy Myrick, Ms. Ann Suggs, Mr. Lucius Jones and Chief Tom Vaughn.

Members absent were: Mr. Jeff Frazier, Chief Rodney Privette, Chief Mike Cooper, Chief Chris Wilson, Chief Scott McCollum and Commissioner Harold Webb.

APPROVAL OF MINUTES

Upon motion of Ms. Ann Suggs seconded by Mr. Billy Myrick, the Fire Commission unanimously approved the minutes of the July 15, 2004, regular meeting.

BUDGET / FIRE TAX FINANCIAL REPORT

Mr. Ben Canada, Wake County Budget and Management Analyst, provided an update on budget issues.

Ben Canada advised the Fire Commission he will soon distribute formats for quarterly financial reports.

Ben Canada also advised the Fire Commission the Budget Committee was drafting the small capital process for FY 05.

UNFINISHED BUSINESS

HEERY REPORT

Mr. Billy Myrick advised the Fire Commission a meeting is set to discuss the status of the HEERY project. Additional information will be provided at the November meeting.

FIRE SERVICE LONG RANGE BUSINESS PLAN

Ray Echevarria delivered a powerpoint presentation on the long range business plan. Ben Canada provided a presentation on the financial model used in the long range business plan.

Chief Frank Woods updated the Fire Commission on the apparatus committee's work.

MEDICAL FIRST RESPONDER PROGRAM

Ricky Dorsey advised the Fire Commission the committee is still drafting a recommendation for the Fire Commission to consider at its November meeting.

CAD TRANSITION ISSUE MEETINGS

Ray Echevarria updated the Fire Commission on the meetings.

NEW BUSINESS

QUARTERLY FINANCIAL REPORTING

Ben Canada discussed quarterly financial reporting during his staff report.

INCIDENT COMMAND SYSTEM

Mr. Glenn Clapp of Wake County Emergency Management provided a presentation on Wake County Incident Command System and National Incident Management System.

SERVICE LEVEL PERFORMANCE GOALS

Raymond Echevarria began discussion of recommended fire protection service level performance goals. The Fire Commission has not taken formal action to support the recommended performance goals.

Chief Mike Chambers motioned that the Fire Commission endorse recommendations of the service level committee and send the recommendations to the contract committee. Ms. Ann Suggs seconded the motion. The motion carried on a unanimous vote.

DISCUSSION OF FACILITATOR POSITION

Raymond Echevarria informed the Fire Commission there are several options for the Facilitator position that the Fire Commission may consider to recommend to the Wake County Board of Commissioners. After discussion, Ms. Ann Suggs motioned to table this item until the next meeting. After a second by Chief Tom Vaughn, the motion carried on a unanimous vote.

COMMITTEE REPORTS

CONTRACT COMMITTEE

Raymond Echevarria informed the Fire Commission that the contract committee has begun its work reviewing the fire protection contract.

OTHER BUSINESS

There was no other business brought before the Fire Commission.

PUBLIC COMMENTS

There were no public comments to the Fire Commission.

ADJOURNMENT

The next regular meeting of the Wake County Fire Commission is scheduled for Thursday, November 18, 2004, at 7:00 PM.