

# WAKE COUNTY FIRE COMMISSION

## Thursday, January 15, 2015

### Adopted Minutes

*(Audio Replays of the meeting are available upon request)*

A meeting of the Wake County Fire Commission was held on Thursday, January 15, 2015, 7:00 PM, in the Wake County Commons Building, Cary Drive, Raleigh, North Carolina.

#### CALL MEETING TO ORDER

Commission Chair Lucius Jones called the meeting to order.

The following members were present: Chief Tony Mauldin (South Region Alternate), Chief Tim Pope (North Region), Chief Todd Wright (West Region), Chief Rodney Privette (East Region), Lee Price (Firefighters Association President), Judger Keith Gregory (Citizen/Consumer), Billy Myrick (Citizen Consumer), Bob Stagg (Citizen Consumer), Chair Lucius Jones, Ricky Wright (Citizen Consumer), and Matt Calabria (Citizen Consumer).

Other members present: Chief David Price (South Region Alternate), Chief Ron Early (North Region Alternate), Chief Chris Perry (East Region Alternate)

The following members were absent: Judge Michael Denning (Citizen/Consumer), and Chief Garland Johnston (West Region Alternate).

The following guests were present: Former Fire Commission Member Barbara Poole (Citizen Consumer), Former Fire Commission Member Phil Matthews (Wake County Commissioner), and Former Fire Commission Member Paul Coble (Wake County Commissioner).

The following County officials and staff were present: Interim Fire Services Director Charlie Johnson, Wake County Budget Director Michelle Venditto, Emergency Services Manager Demetric Potts, Darrell Alford (Fire Services) and Cliff Freeman (Fire Services).

Vice Chair Billy Myrick gave an invocation.

#### ITEMS OF BUSINESS

#### APPROVAL OF AGENDA

Upon motion of Bob Stagg and second by Chief Rodney Privette, the Fire Commission unanimously approved the Agenda.

#### ADOPTION OF MINUTES

Upon motion of Lee Price and second by Chief Rodney Privette, the Fire Commission unanimously approved the minutes from the November 6, 2014 and December 11, 2014 meeting.

## RECOGNITION OF SERVICE

The Wake County Fire Commissioner recognized former Fire Commission Members Barbara Poole, Chief Mark Harraway, Board of Commissioners Appointees Paul Coble, and Phil Matthews for their service to Wake County and the Wake County Fire Commission. Each former member present was awarded a plaque to commemorate their service.

## REGULAR AGENDA

### ELECTION OF FIRE COMMISSION CHAIR FOR CALENDAR YEAR 2015

Mr. Lucius Jones was nominated to serve as Chair for the Fire Commission for calendar year 2015. Upon motion of Chief Rodney Privette and second by Chief Tony Mauldin, the Fire Commission unanimously approved the appointment of Mr. Lucius Jones as Fire Commission Chair for calendar year 2015.

### ELECTION OF FIRE COMMISSION VICE CHAIR FOR CALENDAR YEAR 2015

Mr. Billy Myrick was nominated to serve as Vice Chair for the Fire Commission for calendar year 2015. Upon motion of Lee Price and second by Chief Rodney Privette, the Fire Commission unanimously approved the appointment of Mr. Billy Myrick as Fire Commission Vice Chair for calendar year 2015.

## COST SHARE FORMULA METHODOLOGY

Emergency Services Manager Demetric Potts reminded the Fire Commission Members that Former Fire Services Director Mike Wright informed the Fire Commission that at its December 11, 2014 meeting that the Cost Share Committee made the following recommendation regarding the Cost Share Methodology:

### Item #1: Cost Share Percentages

Cost Share percentages (County Fire Tax District and Municipal responsibility) should be established using the criteria and weighting listed in the table below. The committee believes that this weighted multi-variable calculation when applied to all eight cost shares will fairly, equitably, and defensibly reflect the cost of providing fire service. All data sources are available from a central data source on an annual basis; thus the calculation can easily be replicated and updated.

<b>Committee Alternative</b>	
Area	7.5%
Valuation	20.0%
Heated Square Footage	7.5%
Service Demand	35.0%
Population	30.0%

Rationale behind using this weighting is provided below (in weighted priority order).

Service Demand - This is a direct measure of workload, which corresponds directly with required resources. Service demand captures all human and structural activity, whether it is driven by residential, commercial/industrial, or transportation corridors.

Population – Population estimates are frequently used for governmental cost allocations, and this factor is well understood to correlate with both risk and services demand as protecting human life is the highest priority of both fire and medical first response.

Valuation – This factor is used to capture risks and service drivers not fully captured in the aforementioned variable. It is important to reflect the importance of commercial facilities, which do not have a population, but do represent economic importance, daytime “population” from employees and activity which creates service demand within the formula. Additionally, this factor reflects the risks of loss of property tax base.

Heated Square Footage – In addition to people, fire departments primarily protect structures. This variable represents the risk driven primarily by the size of the structure, regardless of taxable or market value. While some square footage in the county is unheated, but still needs to be protected, this data source represents the best proxy that County staff and ESCI have been able to identify. However, total square footage would be a preferable replacement should a credible central source be identified.

Area- Total area does not correspond as closely with service demand as the higher weighted variables above. However, there is value in assigning a lower weight to area in combination with service demand, population, and valuation. This is because total coverage area does impact station location and resource coverage requirements.

Emergency Services Manager Demetric Potts stated that the action required that night was for the Fire Commission to approve and adopt the Cost Share Committee recommendation regarding the Cost Share Methodology.

Upon motion of Chief Tony Mauldin and second by Ricky Wright, the Fire Commission unanimously approved and adopted the Cost Share Committee recommendation regarding the Cost Share Methodology.

### **APPROVAL OF GRANT MATCH APPROPRIATION IN THE AMOUNT OF \$1,600.00 FOR WENDELL FIRE DEPARTMENT TECHNOLOGY PROJECT**

Chief Brian Staples informed the Fire Commission that Wendell Fire Department secured a grant that would allow them to place 2 Mobile Data Terminals (MDT's) in two fire apparatus. Chief Staples informed the Fire Commission that the grant required a 50% matching contribution and he was requesting that the Fire Commission approve the grant match appropriation in the amount of \$1,600.00 for the project.

Billy Myrick asked the Fire Service staff how much funding was available in the Matching Grant Fund. Staff informed the Fire Commission members that there was \$22,994.45 available in the fund.

Upon motion of Billy Myrick and second by Judge Keith Gregory, the Fire Commission unanimously approved the request for a Grant Match Appropriation in the amount of \$1,600.00 for the Wendell Fire Department Technology Project.

# INFOMRATION AGENDA

## FIRE TAX FINANCIAL REPORT

Emergency Services Manager Demetric Potts provided that following Fire Tax Financial Reports to the Fire Commission Members for review/comment:

**FY 2015 WAKE COUNTY FIRE TAX DISTRICT OPERATING FINANCIAL REPORT (As of January 7, 2015)**

Unit	Unit Name	Revenue Source/Expenditure Object	Adopted Budget	Amended Budget	PTD Actual	Commitments (excluding pending)	YTD Actual	Total Commitments + YTD	Amended Budget Less YTD Actual	YTD % of Amended Budget
F251	Apex FD	2406 CONTRACTED SERVICES	717,851	717,851	418,746	299,105	418,746	717,851	0	58
F252	Bayleaf FD	2406 CONTRACTED SERVICES	1,568,390	1,568,390	927,161	641,229	927,161	1,568,390	0	59
F252	Bayleaf FD	T200 Special District Taxes	0	0	19	0	19	19	(19)	0
F253	Cary FD	2406 CONTRACTED SERVICES	74,765	74,765	37,382	37,382	37,382	74,765	0	50
F254	Durham Highway FD	2406 CONTRACTED SERVICES	755,394	755,394	440,647	314,748	440,647	755,394	0	58
F255	Eastern Wake FD	2406 CONTRACTED SERVICES	1,555,048	1,555,048	893,904	638,503	893,904	1,532,407	22,641	57
F256	Fairview FD	2406 CONTRACTED SERVICES	1,174,766	1,174,766	685,280	489,486	685,280	1,174,766	0	58
F258	Fuquay Varina FD	2406 CONTRACTED SERVICES	1,421,823	1,421,823	829,397	592,426	829,397	1,421,823	0	58
F259	Garner FD	2406 CONTRACTED SERVICES	1,689,738	1,689,738	985,681	704,058	985,681	1,689,738	0	58
F259	Garner FD	T200 Special District Taxes	0	0	44	0	44	44	(44)	0
F260	Holly Springs FD	2406 CONTRACTED SERVICES	585,277	585,277	341,412	243,865	341,412	585,277	0	58
F261	Hopkins FD	2406 CONTRACTED SERVICES	752,967	752,967	439,231	313,736	439,231	752,967	0	58
F262	Morrisville FD	2406 CONTRACTED SERVICES	831,306	831,306	484,929	346,378	484,929	831,306	0	58
F264	Rolesville FD	2406 CONTRACTED SERVICES	726,592	726,592	423,845	302,747	423,845	726,592	0	58
F265	Stony Hill FD	2406 CONTRACTED SERVICES	1,004,926	1,004,926	597,899	407,028	597,899	1,004,926	0	59
F266	Swift Creek FD	2406 CONTRACTED SERVICES	489,060	489,060	304,035	185,025	304,035	489,060	0	62
F267	Wake-New Hope FD	2406 CONTRACTED SERVICES	1,116,231	1,116,231	651,135	465,096	651,135	1,116,231	0	58
F267	Wake-New Hope FD	T200 Special District Taxes	0	0	4	0	4	4	(4)	0
F268	Wake Forest FD	2406 CONTRACTED SERVICES	697,597	697,597	406,932	290,665	406,932	697,597	0	58
F269	Wendell FD	2406 CONTRACTED SERVICES	1,425,792	1,425,792	831,712	594,080	831,712	1,425,792	0	58
F269	Wendell FD	T200 Special District Taxes	0	0	9	0	9	9	(9)	0
F270	Western Wake FD	2406 CONTRACTED SERVICES	524,834	524,834	306,153	218,681	306,153	524,834	0	58
F271	Zebulon FD	2406 CONTRACTED SERVICES	543,245	543,245	316,893	226,352	316,893	543,245	0	58

**FY 2015 WAKE COUNTY FIRE TAX DISTRICT OPERATING FINANCIAL REPORT (As of January 7, 2015)**

**Appropriation: 5120N25800 Fire Tax District - System**

**Unit: F250 Fire Tax District System**

Revenue Source/Expenditure Object	Adopted Budget	Amended Budget	PTD Actual	Commitments (excluding)	YTD Actual	Total Commitments + YTD	Amended Budget Less	YTD % of Amended Budget
T127 NC DMV Taxes	\$0	\$0	\$661,118	\$0	\$661,118	\$661,118	(\$661,118)	#DIV/0!
T128 Refunds of NC DMV Taxes	\$0	\$0	(\$4,027)	\$0	(\$4,027)	(\$4,027)	\$4,027	#DIV/0!
T200 Special District Taxes	\$20,935,000	\$20,935,000	\$18,277,260	\$0	\$18,277,260	\$18,277,260	\$2,657,740	87%
N132 Interest - NCCDOT - DMV Taxes	\$0	\$0	\$214	\$0	\$214	\$214	(\$214)	#DIV/0!
N140 Market vs Cost Investment Difference	\$0	\$0	\$10,812	\$0	\$10,812	\$10,812	(\$10,812)	#DIV/0!
N150 Interest Income/Pooled Funds	\$15,000	\$15,000	\$5,750	\$0	\$5,750	\$5,750	\$9,250	38%
A370 Appropriated Fund Balance	\$353,000	\$387,995	\$0	\$0	\$0	\$0	\$387,995	0%
<b>Total Revenues</b>	<b>\$21,303,000</b>	<b>\$21,337,995</b>	<b>\$18,951,126</b>	<b>\$0</b>	<b>\$18,951,126</b>	<b>\$18,951,126</b>	<b>\$2,386,869</b>	<b>89%</b>

Revenue Source/Expenditure Object	Adopted Budget	Amended Budget	PTD Actual	Commitments (excluding)	YTD Actual	Total Commitments + YTD	Amended Budget Less	YTD % of Amended Budget
2406 CONTRACTED SERVICES	0	34,995	18,664	24,145	18,664	42,809	(7,814)	122%
3104 EQUIPMENT	0	0	0	3,460	0	3,460	(3,460)	#DIV/0!
3617 DISPATCH SERVICE	187,857	187,857	93,929	93,928	93,929	187,857	0	100%
3714 MAINTENANCE AND REPAIR OF EQUIPMENT	17,832	17,832	6,197	0	6,197	6,197	11,635	35%
4208 CITY OF RALEIGH HAZMAT PROGRAM	87,595	87,595	0	87,595	0	87,595	0	100%
4224 NC DEPT OF NRCD - FORESTRY	80,025	80,025	27,109	52,916	27,109	80,025	0	100%
4409 POSTAGE/CHARGES FROM GS	0	0	62	0	62	62	(62)	#DIV/0!
4428 MISC CHARGES FROM OTHER DEPT/DIV	358,695	358,695	0	0	0	0	358,695	0%
4446 800mhz charges from other dept	129,366	129,366	0	0	0	0	129,366	0%
4447 CAD charges from other dept	9,954	9,954	0	0	0	0	9,954	0%
4460 GSA Utilities - Electric	18,912	18,912	7,685	0	7,685	7,685	11,227	41%
4758 MV Tax Collection Costs	50,000	50,000	15,569	0	15,569	15,569	34,431	31%
8104 CONTINGENCY	16,162	16,162	0	0	0	0	16,162	0%
9103 TRANSFER TO CP CO CONSTRUCTION FUND	1,284,000	1,284,000	1,284,000	0	1,284,000	1,284,000	0	100%
9109 TRANSFER TO DVS FROM TAX DISTRICT	1,407,000	1,407,000	0	0	0	0	1,407,000	0%
<b>Total Revenues</b>	<b>21,303,000</b>	<b>21,337,995</b>	<b>18,951,126</b>		<b>18,951,126</b>	<b>18,951,126</b>	<b>2,386,869</b>	<b>89%</b>
<b>Total Expenditures</b>	<b>3,647,398</b>	<b>3,682,393</b>	<b>1,453,217</b>	<b>262,044</b>	<b>1,453,217</b>	<b>1,715,260</b>	<b>1,967,133</b>	<b>47%</b>

Fund: 4400 Fire CIP  
Department 84 Fire And Rescue CIP  
Division 8420 Fire Facilities

Unit	Unit Name	Appropriation Unit	Budgeted Revenues	Actual Revenues to Date	Revenues (Over) / Under Budget	Current Expenditure Budget	Actual Expenses to Date	Commitments	Pending Expenses	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget	Remaining Expenditure Authority (actual balance)
020F	Fire-Bayleaf #1	8400P0100	\$3,948,513.09	\$3,948,513.09	\$0.00	\$3,948,513.09	\$3,785,051.99	\$4,982.50		\$3,790,034.49	\$158,478.60	\$158,478.60
026F	Stony Hill Remediation	8420V0100	\$784,348.00	\$784,348.00	\$0.00	\$784,348.00	\$552,359.41	\$47,006.59		\$599,366.00	\$184,982.00	\$184,982.00
050F	Wendell Falls Station, Fire Tax Portion	8420V0100	\$350,000.00	\$350,000.00	\$0.00	\$350,000.00	\$2,200.00	\$0.00		\$2,200.00	\$347,800.00	\$347,800.00
057F	Fire Planned Facility Repairs	8420V0100	\$691,230.95	\$691,230.95	\$0.00	\$691,230.95	\$473,194.95	\$88,080.00	\$20.50	\$561,295.45	\$129,935.50	\$129,935.50
Total Division 8420 Fire Facilities			\$5,774,092.04	\$5,774,092.04	\$0.00	\$5,774,092.04	\$4,812,806.35	\$140,069.09	\$20.50	\$4,952,895.94	\$821,196.10	\$821,196.10

Division 8430 Fire Fighting Equipment

Unit	Unit Name	Appropriation Unit	Budgeted Revenues	Actual Revenues to Date	Revenues (Over) / Under Budget	Current Expenditure Budget	Actual Expenses to Date	Commitments	Pending Expenses	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget	Remaining Expenditure Authority (actual balance)
041F	CONTINGENCIES & GRANT MATCHES	8400P0100	\$131,603.00	\$131,603.00	\$0.00	\$131,603.00	\$108,608.54	\$0.00		\$108,608.54	\$22,994.46	\$22,994.46
044F	TURNOUT GEAR	8430V0300	\$1,538,000.00	\$1,538,000.00	\$0.00	\$1,538,000.00	\$1,391,184.82	\$0.00		\$1,391,184.82	\$146,815.18	\$146,815.18
060F	Fire 800MHZ - Omnilink Upgrade	8430V0300	\$259,000.00	\$259,000.00	\$0.00	\$259,000.00	\$259,000.00	\$0.00		\$259,000.00	\$0.00	\$0.00
061F	Fire Air Bottle Replacement	8430V0300	\$291,000.00	\$291,000.00	\$0.00	\$291,000.00	\$19,301.80	\$0.00		\$19,301.80	\$271,698.20	\$271,698.20
062F	Fire Defibrillators	8430V0300	\$227,000.00	\$227,000.00	\$0.00	\$227,000.00	\$63,884.27	\$125.36		\$64,009.63	\$162,990.37	\$162,990.37
063F	Fire Thermal Imaging Cameras	8430V0300	\$262,000.00	\$262,000.00	\$0.00	\$262,000.00	\$190,160.72	\$0.00		\$190,160.72	\$71,839.28	\$71,839.28
066F	Fire SCBA's	8430V0300	\$461,000.00	\$461,000.00	\$0.00	\$461,000.00	\$204,411.53	\$0.00		\$204,411.53	\$256,588.47	\$256,588.47
070F	Fire Small Capital - FY14	8430V0300	\$150,000.00	\$150,000.00	\$0.00	\$150,000.00	\$137,518.74	\$0.00		\$137,518.74	\$12,481.26	\$12,481.26
071F	Fire Small Capital - FY15	8430V0300	\$150,000.00	\$150,000.00	\$0.00	\$150,000.00	\$53,292.33	\$0.00		\$53,292.33	\$96,707.67	\$96,707.67
Total Division 8430 Fire Fighting Equipment			\$3,469,603.00	\$3,469,603.00	\$0.00	\$3,469,603.00	\$2,427,362.75	\$125.36		\$2,427,488.11	\$1,042,114.89	\$1,042,114.89

Division 8440 Fire Apparatus

Unit	Unit Name	Appropriation Unit	Budgeted Revenues	Actual Revenues to Date	Revenues (Over) / Under Budget	Current Expenditure Budget	Actual Expenses to Date	Commitments	Pending Expenses	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget	Remaining Expenditure Authority (actual balance)
054F	General Fire Apparatus	8440V0100	\$103,192.82	\$103,192.82	\$0.00	\$103,192.82	\$1,356.00	\$0.00		\$1,356.00	\$101,836.82	\$101,836.82
056F	Fire Small Vehicles	8440V0100	\$431,371.04	\$437,243.08	(\$5,872.04)	\$431,371.04	\$227,496.66	\$40,006.00		\$267,502.66	\$163,868.38	\$169,740.42
067F	FY13 Large Apparatus - Rural	8440V0100	\$964,773.28	\$964,773.28	\$0.00	\$964,773.28	\$919,770.28	\$0.00		\$919,770.28	\$45,003.00	\$45,003.00
068F	FY13 Large Apparatus - Municipal	8440V0100	\$229,897.78	\$229,897.78	\$0.00	\$229,897.78	\$229,897.78	\$0.00		\$229,897.78	\$0.00	\$0.00
080F	FY14 Large Apparatus - Municipal	8440V0100	\$345,000.00	\$345,000.00	\$0.00	\$345,000.00	\$0.00	\$0.00		\$0.00	\$345,000.00	\$345,000.00
081F	FY14 Large Apparatus - Rural	8440V0100	\$1,587,526.00	\$100,526.00	\$1,487,000.00	\$1,587,526.00	\$786,420.00	\$801,106.00		\$1,587,526.00	\$0.00	(\$1,487,000.00)
082F	FY15 Large Apparatus - Municipal	8440V0100	\$584,216.70	\$544,216.70	\$40,000.00	\$584,216.70	\$0.00	\$0.00		\$0.00	\$584,216.70	\$544,216.70
999F	Fire CIP - Installment Proceeds	8440V0100	\$0.00	\$1,487,000.00	(\$1,487,000.00)	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$1,487,000.00
Total Division 8440 Fire Apparatus			\$4,245,977.62	\$4,211,849.66	\$34,127.96	\$4,245,977.62	\$2,164,940.72	\$841,112.00		\$3,006,052.72	\$1,239,924.90	\$1,205,796.94

Division 8499 Fire Capital Uncommitted

Unit	Unit Name	Appropriation Unit	Budgeted Revenues	Actual Revenues to Date	Revenues (Over) / Under Budget	Current Expenditure Budget	Actual Expenses to Date	Commitments	Pending Expenses	Actual Expenses to Date with Commitments and Pending	Remaining Expenditure Budget	Remaining Expenditure Authority (actual balance)
096F	Fire Precising Department - Debt Service	8490V0100	\$272,000.00	\$272,000.00	\$0.00	\$272,000.00	\$236,839.18	\$34,765.44		\$271,604.62	\$395.38	\$395.38
097F	Transfer to Debt Service Fund	8490V0100	\$20,904.36	\$20,904.36	\$0.00	\$20,904.36	\$20,904.36	\$0.00		\$20,904.36	\$0.00	\$0.00
098F	Garner Station #4 Interlocal Agreement	8490V0100	\$120,000.00	\$61,000.00	\$59,000.00	\$120,000.00	\$0.00	\$0.00		\$0.00	\$120,000.00	\$61,000.00
099F	Fire Capital Uncommitted	8490V0100	\$266,000.00	\$2,573,766.22	(\$2,307,766.22)	\$266,000.00	\$0.00	\$0.00		\$0.00	\$266,000.00	\$2,573,766.22
Total Division 8499 Fire Capital Uncommitted			\$678,904.36	\$2,927,670.58	(\$2,248,766.22)	\$678,904.36	\$257,743.54	\$34,765.44		\$292,508.98	\$386,395.38	\$2,635,161.60
Total Department 84 Fire And Rescue CIP			\$14,168,577.02	\$16,383,215.28	(\$2,214,638.26)	\$14,168,577.02	\$9,662,853.36	\$1,016,071.89	\$20.50	\$10,678,945.75	\$3,489,631.27	\$5,704,269.53
Total Fund: 4400 Fire CIP			\$14,168,577.02	\$16,383,215.28	(\$2,214,638.26)	\$14,168,577.02	\$9,662,853.36	\$1,016,071.89	\$20.50	\$10,678,945.75	\$3,489,631.27	\$5,704,269.53

**FISCAL YEAR 2016 BUDGET PROCESS UPDATE**

Budget Director Michelle Venditto informed the Fire Commission that in consultation with the County Manager's Office, Wake County Fire Services and Budget and Management Services, the FY 2016 budget process for the Fire Tax District will:

- Maintain funding for departments at current FY 2015 levels in the operational category,
- Provide annualization of merit awards and health insurance increases,
- Update property tax revenue projections; and

- Suspend the sustainability model for an additional year. Suspending the sustainability model allows the Fire Tax District to avoid an estimated 5-6% reduction to the base.

This approach will enable the County and the departments to work towards the goals of a defined service level, establishment of a funding matrix, implementation of a revised Cost Share formula and ultimately determination of a Fire Tax District tax rate supported by a sound business case. This business case will identify base cost for annual operational expenses and define a capital program addressing the apparatus, equipment and facility needs for a seven year rolling period revisited and updated annually. Fire Services anticipates a twelve month time frame to meet these objectives, thus the expectation is incorporation in the FY 2017 budget process. Progress updates will inform the Fire Commission and department representatives.

Michelle shared that end of year results for FY 2014, projections for FY 2015 year end, and estimates for FY 2016 will be shared with the Budget Committee in upcoming meetings to be scheduled.

### CHAIR REPORT

None

### FIRE SERVICES INTERIM DIRECTOR REPORT

None

### OTHER BUSINESS

None.

### PUBLIC COMMENTS

Mark Matthews, Town of Fuquay-Varina Assistant Town Manager stated that he wanted to thank the Fire Commission for adopting the Cost Share Formula Methodology. He stated that the Town of Fuquay-Varina and its citizens were very interested in moving this forward so that we could have a funding methodology that was fair and defensible, and accurately reflects the cost of fire service. Mark stated that he was looking forward to validating the data and moving forward with implementation.

Frank Hodges, Mayor Pro Tem of Rolesville, stated that they were going through a transition period as well and they were looking to get more involved with the fire department and its role with the Town. He stated that over the last year he has had the privilege to sit on the Board of Directors for the Fire Department. He stated that he would be looking forward to the Fire Commission helping them as they go forward with this transition and budget items and that kind of thing. He stated that as a Town they are growing tremendously and they want to make sure that they are on the right track as other towns that have already been down this road they would look forward to your help.

Chief AC Rich, Stony Hill Fire Department introduces Chief Keith McGee of Apex Fire Department.

### ADJOURNMENT

Being no further business, the meeting was adjourned